

<b>Hamlet of Parkland Beach</b>	
<b>POLICY TITLE</b>  <b>Hamlet Election Policy</b>	<b>EFFECTIVE DATE:</b> May 1, 2024 <b>Amendments:</b> Nov 9, 2024 & Feb 16, 2026

**1.0 PURPOSE**

1.1 The purpose of this policy is to set out the guidelines and requirements for electing new hamlet board members.

**2.0 QUALIFICATIONS**

- 2.1 Only a resident and/or their spouse, of a property within the Hamlet may:
  - a. be nominated for or elected to a Hamlet Board position.
  - b. participate in nominating or voting in a Hamlet election.
- 2.2 Eligible residents, and spouses, will be determined by the Hamlet Board.

**3.0 PROCEDURE**

- 3.1 All elections will be held at an annual general meeting (AGM).
- 3.2 All nominations will be verbal.
- 3.3 The nominee shall be present at the AGM and accept the nomination.
- 3.4 Voting shall be by a show of hands.
- 3.5 The results of the election shall be announced immediately following the vote.
- 3.6 Anyone disputing the results of the election shall verbally declare so following the results.
- 3.7 In the event of a disputed vote, a second vote will be taken.
- 3.8 The official results of the election will be posted within 5 days of the AGM (reference Reporting Policy).

**4.0 TERMS (reference Board Members Policy)**

- 4.1 A Board members term is 3 years.
- 4.2 Should a Board member die, resign, or become unqualified, that position will be filled by an election at the next AGM.
- 4.3 The positions of the Chairman and Secretary are not voted on at the AGM. The Hamlet Board decides on these positions at their next Board meeting, no later than 7 days after the AGM.

**5.0 VACANCIES (reference Board Members Policy)**